**TO THE ATTENTION OF**

**MIDDLE EAST TECHNICAL UNIVERSITY**

**FACULTY OF ENGINEERING**

**MECHANICAL ENGINNERING DEPARTMENT**

**SUMMER PRACTICE COMMITTEE**

Subject: Summer Practice Student Acceptance Document 21.03.2024

We are accepting Mr/Ms …….…………….. who is a 3rd/4th year student in your department with the ID number ……….. , as a summer intern and he/she will perform the mandatory summer practice between the dates of …../……./2024– ……/…../2024 which is 20 business days.

I kindly request you take the necessary actions.

SIGNATURE/SEAL